GOVERNMENT OF ASSAM
ENVIRONMENT AND FOREST DEPPARTMENT
DISPUR, GUWAHATI-6

No. ENG. 4/2013/46 *Dated Dispur, the 15th Feb,2014.*

Sub.: Appointment to the post of Member Secretary, Pollution Control Board, Assam.

Applications are invited for the post of Member Secretary (full time) in Pollution Control Board, Assam. The post of Member Secretary is a statutory post and is required to be filled up under Sec. 4(2) f of the Water (Prevention and Control of Pollution) Act, 1974 and under Sec. 5(2) f of Air (Prevention and Control of Pollution) Act, 1981, which interalia provides a full time Member Secretary possessing Qualification & Experience of Scientific, Engineering or Management aspect of Pollution Control to be appointed by State Government.

The following are the terms and conditions for the post of Member Secretary, Pollution Control Board, Assam, Guwahati.

1	Scale of Pay	Pay Band Rs. 12,000 – 40,000 with GP Rs. 7600/-
2	Method of Recruitment	By selection of candidates on deputation including short term contract.
3	Eligibility, Qualification and Experience	**(a) Officers of the State Government or Public Sector undertaking.**
		(i) Holding Post on Regular basis in parent cadre or Department in the Pay Band 4 of Rs. 12,000 – 40,000 with Grade Pay of Rs. 6600 or equivalent in the parent cadre or Department.
		(b) Possessing the Qualification and Experience.
		(i) Bachelor's Degree in Engineering (Chemical/Civil & Environmental) or Masters Degree in Science (Chemical/Physical/Environmental/Biological Science), Business Administration from a recognized Institute or University. (ii) At least 15 years of relevant experience in the parent cadre, Department in the field of Environmental Conservation and Scientific Management of Pollution Control.
4	Age	As on 1st January, 2014, the candidate shall not exceed 56 years of age, provided the candidate fulfills other eligibility criteria for the post.
5	Tenure	Period of deputation shall ordinarily not exceed three years.

The details of the application format is enclosed herewith.

Interested and eligible candidates are requested to send their application in 2 (two) sets in the format appended, to the following address, so as to reach on or before 24th Feb, 2014.

Deputy Secretary to the Govt. of Assam
Environment & Forest Department
Dispur, Guwahati-6
Block- 'H', Assam Secretariat

Note :- Officers working in the State Government or Statutory bodies may send their application in two sets through proper channel along with up to date ACR dossier and vigilance clearance. The organization forwarding the application should ensure that applicant fulfills the eligibility criteria stipulated for the post.

Interested candidate may send an advanced copy of their application to the address as stated below.

The format of the application is available in **www.pcbassam.org.**

Deputy Secretary to the Govt. of Assam
Environment & Forest Department
Dispur, Guwahati-6
Block- 'H', Assam Secretariat

APPLICATION FORMAT FOR THE POST OF MEMBER SECRETARY, POLLUTION CONTROL BOARD, ASSAM

(To be furnished in 2 copies, if space is insufficient against any item, please attach extra papers/sheets)

Self attached passport size photo

1. Name in full :
   (in CAPITAL LETTERS)

2. Date of Birth :
   (DD/MM/YY)

3. Nationality :

4. Address for correspondence :
   (including e-mail address)

5. Permanent Address :

6. Telephone and Fax Nos. (with STD Code) :
   (Office/Resi./Mob. & e-mail address)

7. Whether belonging to SC/ST/OBC :

8. Educational Qualifications :

Sl. No.	Name of University/Board/Institution	Degree/Equivalent Examination	Year of passing	Other Qualification, if any

9. Employment Record (in chronological order starting with present post) :

Sl. No.	Name & Address of Employer	Designation, Scale of Pay and whether Regular/Deputation	Period of Service		Nature of Work
			From	To	

10. Field of special interest :

11. Publications, if any, in Journals of National, International repute, with citation and index :

12. Any other relevant information :

DECLARATION :

I certify that the foregoing informations are correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If any time, I am found to have concealed / distorted any material information; my appointment shall be liable to be terminated summarily without assigning any reason or notice.

(Signature of the candidate)

Place :

Date :

To be forwarded by the Head of Organization/Institution (in respect of candidate working under Government/Autonomous/Statutory/Public Sector undertaking etc.)

Ministry/Department/Office of .....

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.....Particular furnished by .....

Have been verified with reference to service records and their correctness certified.

It is certified that no vigilance case is either pending or contemplated against the above officer.

The C.R. Dossier and Integrity Certificate in respect of the above officer are enclosed.

(Signature & Designation of the forwarding Officer with Seal)