

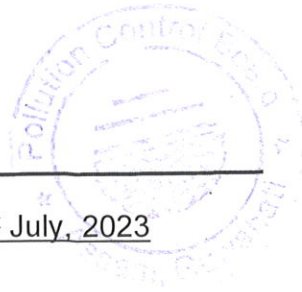


# Pollution Control Board:: Assam

Bamunimaidam; Guwahati-21

Phone: 0361-2652774 & 2550258; Fax: 0361-2550259

Website: [www.pcbassam.org](http://www.pcbassam.org)



No.WB/G-1581/Pt-III/19-20/09

Dated Guwahati, the 31<sup>st</sup> July, 2023

## Notice Inviting Tender

Pollution Control Board, Assam invites Tender from reputed 4 color off-set printing press with at least 2 years of experience in the field of printing & designing for printing of Annual Report of the Board.

The Tender will be received upto 2.00 PM of 11<sup>th</sup> August, 2023 and will be opened on the same date at 3.00 PM in presence of the tenderers or their representatives.

### Specifications and other Terms & Conditions for Printing of Annual Report 2022-23 Pollution Control Board, Assam

<b>A. Specifications</b>		
1	Name of the work	Printing of Annual Report, 2022-23 of PCBA including – type setting, designing (including cover pages), scanning, layout setting, printing, binding and delivery of final product.
2	Number of copies	400 copies
3	Number pages	120 pages per copy including cover pages (Approx.)
4	Language	English
5	Size	¼ demy
6	Paper quality	(a) Cover page – 300 GSM Art Paper with outer side lamination; (b) Inside pages – 130 GSM Art Paper
7	Printing Colour	4colour (all pages)
8	Binding	Perfect
9	Rate	Rate shall be quoted for the Report with 120 pages with all above specifications, However, rate for per extra pages will be calculated as per page basis on standard 120 pages in case of increase or decrease of pages.

### **B. Other Terms & Conditions**

1. Basic Rate quoted should be exclusive of GST. However, GST shall be shown separately in the quotation.
2. A Tender Processing Fee amounting Rs 500.00 (Rupees five hundred) only (non-refundable) shall be deposited to the Board's Account No. – 10566990077 (SBI), IFS Code – SBIN0000221, New Guwahati Branch and proof of transfer of money shall be attached.
3. Valid registration certificate should be attached with the tender.
4. Experience certificate of similar works shall be submitted with the tender.

5. The undersigned reserves the right to accept or reject any or all quotations received hereunder without assigning any reason thereof.
6. Samples of paper quality shall be submitted with the tender.
7. Sample of printing works shall be submitted with the tender.
8. In the event of more than one bidder become L1, PCBA reserves the right to select any one of the bidder based upon other qualitative aspects.
9. The lowest bidding price shall not be sole criteria for claiming the work. However, the qualitative compatibility and experience of the bidders shall also be considered
10. PCBA also reserves the right to negotiate with the bidder placed as L1 bidder.
11. For proof reading and layout setting, good quality colour copy should be provided to the Board. The Board officials may visit the press for supervision/guidance etc.
12. Bill shall be submitted in duplicate along with relevant documents to Pollution Control Board, Assam for payment after complete delivery of the report.
13. The party should have a Corporate Office / Branch Office in the city of Guwahati for better communication.
14. Any dispute arising in this matter shall be under jurisdiction of courts in Guwahati (Assam).



(Shantanu Kr. Dutta)  
Member Secretary

Memo No. WB/G-1581/Pt-III/19-20/09-A  
Copy to:

Dated Guwahati, the 31<sup>st</sup> July, 2023

1. The members of Central Tender Committee, PCBA for information and necessary action.
2. The AEITO, PCBA for information and to upload the notice in the Boards website.
3. Notice Board of the Head Office.
4. The P.A to the Chairman for kind appraisal of Hon'ble Chairman, PCBA.

(Shantanu Kr. Dutta)  
Member Secretary