



POLLUTION CONTROL BOARD : ASSAM
BAMUNIMADAM, GUWAHATI – 781 021
Website : www.pcbassam.org

No. WB/A-133/05-06/39

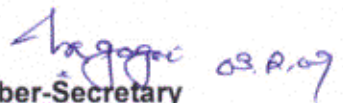
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Dated Guwahati the 03rd Dec., 2009.

SHORT QUOTATION NOTICE

Sealed quotations are invited from the reputed four colour printing press for printing of various Reports of Pollution Control Board, Assam. The terms & conditions along with specifications may be obtained from the Board's Head Office during office hours till **15th Dec, 2009**, on payment of stamp fee of Rs. 8.50 (Rupees Eight and Paise fifty) only.

The quotation will be received upto 12 Noon of **17th of Dec, 2009** and will be opened on the same date and time in presence of the quotationer or their authorized representative who would like to be present.


↓ **Member-Secretary**

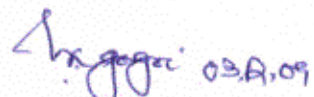
Memo No. WB/A-133/05-06/39-A

Dated Guwahati the 03rd Dec., 2009.

Copy to :

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- 1) The Advertising Manager, "The Assam Tribune" for information & necessary action. They are requested to publish the quotation notice immediately in one issue of the daily Newspaper with intimation to the undersigned.
- 2) Notice Board/ Website of Pollution Control Board, Assam.
- 3) Accounts Branch of the Board for information & necessary action.
- 4) Concerned file.
- 5) M/s.
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↓ **Member-Secretary**



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Specifications

1. Name of Work: Designing, final layout, scanning, printing, binding including cover page.
2. Minimum No. of pages : Reports comprising of 16 pgs./ 50 pgs./ 100 pgs/ 150 pgs./ 200 pgs. (approx.) (quote the price individually)
(specify the rates for additional pages).
3. Text printing : Four colour and Black & White
(quote the price separately).
4. Paper quality : 100 or 130 GSM Matt paper.
5. Paper size : A4 demi.
6. Cover page : Both sides multi colour in suitable Art Board paper as per size (thickness) with lamination.
7. Binding : Perfect binding.
8. No. of Copies : 50 Nos./ 100 nos./150 nos.

Terms & Conditions

1. Rates quoted should be exclusive of all taxes and F.O.R. destination at Board's office at Bamunimaidam.
2. The undersigned reserves the right to accept or reject any or all quotations received without assigning any reason thereof.
3. Only those quotations will be considered who can provide prompt service and have sufficient manpower & infrastructures.
4. The quotationer shall have to submit upto date Tax Clearance Certificates.
5. Lowest quotation may not be considered for the job, preference will be given to quality Designing/ Printing looks, and Press's past printing records.
6. Minimum yearly turnover of 1cr. at least for last two consecutive years.
7. Firm having their own 4 colour-printing machine with all requisite machineries to produce high quality jobs need to apply. List of machinery to be submitted along with the quotation which may be verified prior to accepting the offer.


03.12.09
Member-Secretary