

GOVERNMENT OF ASSAM

ENVIRONMENT,FOREST AND CLIMATE CHANGE DEPARTMENT

DISPUR, GUWAHATI-6.

ECF No.551314/80

Dated Dispur the ..... May, 2025

ADVERTISEMENT

Applications are invited from eligible candidates for appointment to the post of Member Secretary of State Pollution Control Board of Assam with headquarters at Bamunimaidam, Guwahati.

<div>The criteria for appointment/nomination to the above posts are as under:-</div> <div>Qualification and experience</div>	<div>Member Secretary (1Post)</div>	<div>An officer of Central or State Government or Public Sector Undertaking under Central or State Government or University or Government Research Institution or Autonomous or Statutory Body meeting the qualification and experience stated below at (a) and (b) or (c) – possess the following service experience-</div> <div>(a) possessing the following service experience - 1 (one) year or 2 (two) years or 3 (three) years of service in the grade rendered after appointment thereto on regular basis in Pay Band 4, i.e., 30,000 – 1,10,000 with Grade Pay of Rs. 17,500 or Rs. 16,900 or Rs. 15,700 respectively as per Assam Revision of Pay Rules, 2017; and</div> <div>(b) possessing the following qualification and experience-</div> <div>(i)a Bachelor’s Degree in Engineering or Master Degree in Environmental/ Chemical/ Civil/ Biological Sciences with a minimum of 10 (ten) years of experience in the field of Industrial Pollution Control for environment protection;</div> <div>(ii)Fifteen years of experience in regular Group ‘A’ posts not below the rank and Pay Scale of Rs. 22,000 – 87,000 with Grade Pay of Rs. 12,700/- as per Assam Revision of Pay Rules, 2017 or its corresponding Pay Band/ Pay Scale of preceding Pay Rules in Government Department or Institution or Public Sector Undertaking or University or Government Research Institution or Autonomous or Statutory Body at the administrative or management level with practical experience in matters relating to scientific, engineering or management aspects of pollution control.</div> <div>(c) an All India Service Officer or in any State Civil Service of the State of Assam, holding the post of Secretary to the Government of Assam or its equivalent post in his parent Department or Organisation on regular basis, and possesses a Master’s Degree in Science or Bachelor’s degree in Engineering and has knowledge and experience of at least 5 (five) years in Industrial pollution control for Environment protection.</div>
<div>Terms and Conditions</div>		<div>(i) Member Secretary shall have a fixed tenure of 3(three) years not extendable further.</div> <div>(ii) Shall be a resident of Assam for a period of</div>

	not less than 15 years.
Age Limit	<b>Member Secretary</b> - The maximum age limit of appointment shall not be exceeding 57 (fifty-seven) years as on the closing date of the receipt of applications.
Salary and Allowances	<b>Member Secretary</b> - The Member Secretary shall have option to receive pay either in Pay Band 5 of Assam Revision of Pay Rules, 2017 i.e., Rs. 65,000 – 1, 12,000 with Grade Pay of Rs. 18,500 per month with two percent of annual increment or his pay in his parent department, as he chooses with all the allowances associated with the Pay Band as applicable for Government officers.

The Gazette notification issued by Government of Assam regarding eligibility criteria and rules for Chairman, Member Secretary and Members, Pollution Control Board, Assam can be accessed and seen on the website of Environment & Forest Department <https://environmentandforest.assam.gov.in>

Interested and eligible candidates are requested to send their application online in the format appended, to [membersecretarypcba.rec@gmail.com](mailto:membersecretarypcba.rec@gmail.com) for the post of Member Secretary.

Candidates are requested to download the application format <https://environmentandforest.assam.gov.in> . Duly filled and completed applications along with supporting documents indicating his/her qualification, experience in pollution control work, proof of identity and proof of residence should be scanned and converted to a single zip file. The zip-file then should be attached with the email addressed to the above mentioned email ID. The details of the application format are also available on the website of the Department.

Last date for submission of online application is on 15.06.2025.  
Applications received after the last date will not be entertained.  
The date of interview will be intimated later on.

**Note 1:-** Officers working in the Central or State Government or Public Sector Undertaking or University or Government Research Institution or Autonomous or Statutory Body may send their application through proper channel along with attested copies of up-to-date Annual Confidential Report (ACR)/Annual Performance Appraisal Report (APAR) dossier, Integrity Certificate, details of minor/major penalties imposed, if any, and vigilance clearance. In case of such officers the concerned parent Ministry/Department/Organization before forwarding the application should strictly ensure that the applicant officer fulfils the eligibility criteria stipulated for the post as explained above.

**Note 2:** The applications not received through proper channel within the due date shall be rejected.

Secretary to the Govt. of Assam  
Environment,Forest and Climate Change Department